

Application to Amend a Letter of Guarantee

Date*	____/____/____ <small>dd/mm/yyyy</small>
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Account Name*	Name(s)		
Account Number*	13 digits		
Letter of Guarantee*	No.		
Current Guarantee Amount*	Currency	Amount in Figures	
Amount of Increase	Currency	Amount in Figures	
Amount of Decrease	Currency	Amount in Figures	
Revised Guarantee Amount	Currency	Amount in Figures	
		Amount in Words	
Revised Expiry Date	____/____/____ <small>dd/mm/yyyy</small>	Charges	All charges to my/our account

Other Changes *(If the guarantee contains automatic renewal clause the same wording is to be incorporated along with the revised expiry date)*

Number	
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Note- In cases of insufficient space please continue on a blank sheet of paper with Letter of Guarantee number mentioned, sign and attach to this Application

Applicant Declaration and Terms and Conditions

I/We understand and acknowledge that:

- a. the terms and conditions of the Application to Issue Letter of Guarantee shall apply to this Application as though set out in full herein, mutatis mutandis; and
- b. the amendments are valid only when accepted by the beneficiary when the guarantee is being reduced in value.

*Mandatory Fields

Applicant Signature(s) with Company Stamp*

Bank Use

Branches/ Front Office	Tracking Reference	Trade Finance	CSV	Name	Employee ID	Sign
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